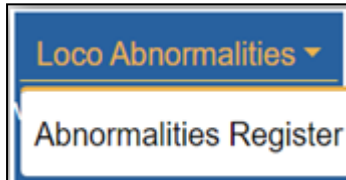


## Loco Abnormalities

Previously missed out or postponed tasks are recorded as abnormalities and displayed in abnormalities list. These will be displayed in new job cards tab to draw the attention of PPIO for appropriate action.



*Loco Abnormality navigation menu -*

### a. Add abnormalities:

User adds abnormalities by providing details like loco no, section, identified date, person, subject and reason for abnormality.

- Click on "Locos" side menu and select "Abnormalities Register" navigation menu.
- "Managing Abnormalities Register" page is displayed with ["Add Abnormality"](#) link.

**Managing Abnormalities Register**

[Add Abnormality](#)

Identified By	In Section	Loco	Identified From	Identified To	Status	
PPIO	--All--			08/08/2022	--All--	Go

*Managing Abnormalities Register -*

- Click on ["Add Abnormality"](#) link to get navigated to "Add Abnormalities Register" page.

**Add Abnormalities Register**

Loco  In Section  \*

Identified On  \*  \*

Subject  \*

Reason for Abnormality

Paragraph Font Size Color B I U abc x+ x-

Design HTML

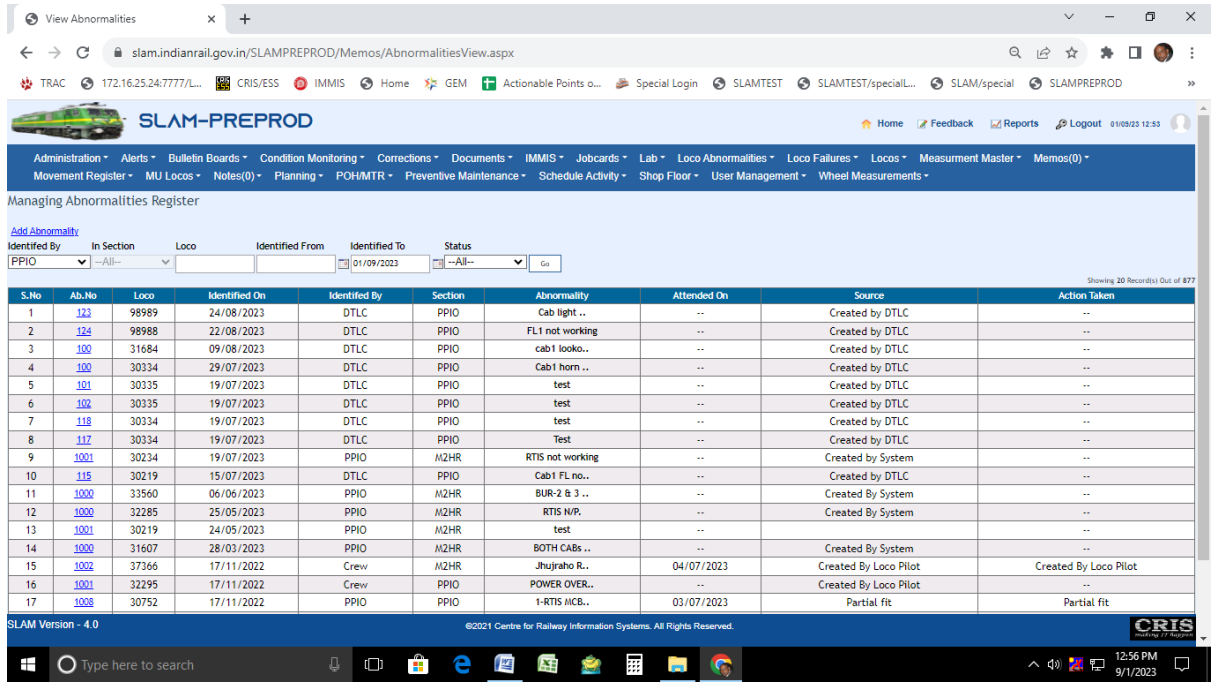
Save Back

*Add Abnormalities Register -*

- Fill in all the mandatory fields.
- Click on **Save** button, user receives the message as "Saved successfully".
- The abnormality is saved into the system and reflects in "Add Jobcards" page as well.

**b. View abnormalities:**

- To view the abnormalities, select Identified by, In section, Identified From and To dates, Status. Enter the Loco number and click on **Go** button to view the abnormalities in "Managing Abnormalities Register" page.
- The abnormalities are displayed in a tabular format.



Managing Abnormalities Register

c. Update abnormalities:

- To update abnormalities, select Identified by, In section, Identified From and To dates, Status. Enter the Loco number and click on **Go** button to view the abnormalities in "Managing Abnormalities Register" page.
- The abnormalities are displayed in a tabular format.

